



# regional talent resource guide

RECRUITMENT SERVICES  
EDUCATION & TRAINING PROVIDERS  
COMMUNITY SUPPORT SERVICES  
**2022**

## Dear WCA Members, Partners and Friends,



Our region has outstanding educational and training programs and providers who collectively prepare more than 100,000 students per year for jobs and careers. They offer a growing number of on campus and online courses, credentials, certificates and degrees designed to meet the talent needs of employers, including upskilling employees. Their career service centers work with students, alumni and employers to fill positions and create talent pipelines.

This Guide profiles 18 of the biggest and best colleges, universities, BOCES as well as Workforce Boards and their Career Centers and includes contacts to foster employer engagement to coordinate internship opportunities, recruitment activities and ongoing training needs. Also included is a list of resources ranging from child care, housing and mental health services for employees to federal, state and county resources for employers.

I encourage you to read through the entire Guide and collaborate with many of the organizations who will welcome the opportunity to help you recruit and retain the talent you need to help your business thrive. We are thankful to our sponsors for supporting the Guide and our members for supporting our talent initiatives. If you have any questions about the Guide or would like to learn more about WCA's workforce development initiatives, please contact me at [jchapin@westchester.org](mailto:jchapin@westchester.org) or 914-948-4144.

Sincerely,

A handwritten signature in blue ink that reads "Jason Chapin". The signature is fluid and cursive.

**JASON CHAPIN**

*WCA Director of Workforce Development*

**THE COLLEGE OF WESTCHESTER**  
**FORDHAM UNIVERSITY**  
**IONA COLLEGE**  
**MANHATTAN COLLEGE**  
**MANHATTANVILLE COLLEGE**  
**MERCY COLLEGE**  
**MONROE COLLEGE**  
**NEW YORK MEDICAL COLLEGE**  
**PACE UNIVERSITY**  
**PNWBOCES**  
**PURCHASE COLLEGE, SUNY**  
**ROCKLAND BOCES**  
**ROCKLAND COMMUNITY COLLEGE**  
**ROCKLAND WORKS**  
**SOUTHERN WESTCHESTER BOCES**  
**ST. THOMAS AQUINAS COLLEGE**  
**WESTCHESTER COMMUNITY COLLEGE**  
**WESTCHESTER-PUTNAM WORKFORCE**  
**DEVELOPMENT BOARD/CAREER CENTERS**

## Section 1: College Profiles

## Section 2: Nonprofit and New York State Employee Resources


### **FOR EMPLOYERS**

**THE CATALYST: WESTCHESTER COUNTY  
ECONOMIC DEVELOPMENT**  
**NYS DEPARTMENT OF LABOR**  
**NYS STATE EDUCATION DEPARTMENT/  
ACCES-VR**  
**NYS EMPIRE STATE DEVELOPMENT**  
**U.S. DEPARTMENT OF LABOR**  
**U.S. SMALL BUSINESS  
ADMINISTRATION**

### **FOR EMPLOYEES**

**CHILDCARE**  
**HOUSING**  
**MENTAL HEALTH**  
**TRANSPORTATION**  
**OTHER NONPROFIT PROVIDERS**

**FOR EMPLOYERS AND EMPLOYEES**  
**VOLUNTEER NEW YORK**



# flexible schedule



## Overview:

A career-focused college serving the needs of both students and regional employers for over 100 years, The College of Westchester (CW) offers programs at the Certificate, Associate Degree and Baccalaureate Degree levels in accounting, business, digital media marketing, computer network administration, information technology, and health care, including both clinical and administrative functions. Recognizing the time pressures of working adults, CW offers flexible scheduling options for students during evening hours as well as online studies.

## Innovative Programs and Initiatives:

- Corporate Partner Tuition Discount of 50% after all State and Federal Tuition Aid is applied
- Cisco Academy Certifications
- U.S. Military Veteran Yellow Ribbon Program

### **SERVICES FOR EMPLOYERS:**

**Individual career counseling provided to all enrolled students**

**Career readiness workshops and mock interviews are provided to all enrolled students**

**Internship fairs where employers can recruit student interns frequently leading to subsequent employment**

**On-campus recruiting via career fairs and Career Cafes providing employers with access to campus and students**

**Portfolio review days providing students with feedback from prospective employers**

**Access to free, online resume, cover letter and portfolio building service**

**Lifetime career placement services**

### **CAREER SERVICES CONTACT:**

**Ms. JoAnn Sondey**

*Director, Career Services*

JSondey@cw.edu

914-831-0288

325 Central Avenue

White Plains, NY 10606

### **WEBSITE:**

[www.cw.edu](http://www.cw.edu)

## Overview:

**Fordham University, the third oldest university in New York State, is home to ten colleges offering bachelor's, master's, and doctoral degrees and professional certificates in more than 60 disciplines. With a student body of approximately 15,000, Fordham has three U.S. campuses in the Bronx, Manhattan and Westchester, with the Westchester campus housing branches of the Fordham School of Professional and Continuing Studies (PCS), the Graduate School of Social Service, the Graduate School of Education, and the Graduate School of Business.**

# customized learning

# FORDHAM

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## Westchester

### Innovative Programs and Initiatives:

Fordham PCS offers master's and professional certificate programs in real estate (real estate finance, development, construction, and property management) and applied health informatics; professional certificates in translation and localization management and human resource management; post-baccalaureate pre-med and IT programs; as well as undergraduate degree completion programs.

Fordham PCS will also create customized learning experiences to develop the talent of new and veteran employees and contribute to the overall health of your business.

- Short term, on-site, on-campus, online course options
- Subject-specific boot camps to train your team
- Corporate retreats and facilitated strategic planning sessions
- Entry-level to C-suite programs available

Other programs include onsite and online bachelor's and master's degrees in social work; master's degrees in teaching and educational leadership; MBA degrees; and continuing education credits in these areas.

#### SERVICES FOR EMPLOYERS:

The Office of Career Services aims to work collaboratively to connect our students with employers and ensure that each of our employers is well represented to attract our best job candidates.

*Handshake is our online portal through which employers can:*

- Post a job or internship opportunity**
- Register for a career fair**
- Request a career discovery or tabling event**
- Request an on-campus recruiting schedule**
- Learn about upcoming events**
- Access student profiles**

#### KEY CONTACT:

**Tara E. Czechowski, Ph.D.**  
*Associate Dean, Outreach and Innovation*  
Fordham School of Professional and Continuing Studies  
czechowski@fordham.edu  
718.817.4688  
400 Westchester Avenue, Rm. 210  
West Harrison, NY 10604

#### CAREER SERVICES CONTACT:

**Annette McLaughlin**  
*Director, Office of Career Services*  
lmclaughlin9@fordham.edu  
718.817.4353  
441 E. Fordham Road  
Bronx, NY 10458

#### WEBSITE:

[www.fordham.edu](http://www.fordham.edu)



# career development





## Overview:

With 3,800 students and 45,000 alumni, Iona College is committed to generating graduates who are prepared to respond to the challenges of the 21st century workforce with interdisciplinary thought, commitment to learning and intellectual agility, and decision making grounded in ethics and promoting the common good. Iona College graduates are being prepared to make a difference and have an impact.

## Innovative Programs and Initiatives:

The Gerri Ripp Center for Career Development supports this mission by developing relationships and connecting students to employers from various industries and professional fields. To effectively support your recruiting efforts, the Career Center team will work with you to build your presence on-campus and identify meaningful engagement points. Our goal is to connect you with qualified students who possess the skills and qualities that match the unique needs of your organization. In partnership, we will help you meet your talent acquisition goals.

### **SERVICES FOR EMPLOYERS:**

Career Development offers a variety of services for employers to recruit qualified students and alumni for full-time and internship positions. Iona College uses Handshake, a comprehensive tool that allows employers to register with the Iona Center for Career Development (CCD), search for students across all the participating schools that use its network, sort perspective students by major, class year, skills, and more. Once registration is approved, employers can enter their current job or internship postings directly into Handshake, which can be accessed by our entire student body and alumni base.

#### ***Additional recruitment services:***

**On-campus interviews**

**Information sessions**

**Resume referral**

**Career & internship expo**

**Information table**

**Share your expertise**

### **CAREER SERVICES CONTACT:**

**Matt Cardin**

*Assistant Vice President*

[mcardin@iona.edu](mailto:mcardin@iona.edu)

### **CAREER SERVICES CONTACT:**

**Jennifer Friary**

*Director*

[jfriary@iona.edu](mailto:jfriary@iona.edu)

### **WEBSITE:**

[www.iona.edu](http://www.iona.edu)

## Overview:

**Manhattan College empowers exceptional graduates who not only go on to lead successful careers, but also make a positive impact in the world. Grounded in tradition, the transformative Jasper education is built on a strong liberal arts foundation and paired with hands-on, technical knowledge that evolves and adapts with our world. Guided by history, faith and strong leadership, Manhattan continues to climb in national rankings as a top-valued school.**

# empower graduates





## MANHATTAN COLLEGE

### Innovative Programs and Initiatives:

Manhattan College is consistently ranked as one of the top schools in the nation for having graduates that get jobs and earn high salaries. While securing employment is important, career preparation at Manhattan College is about more than just finding a job. Through comprehensive, person-centered career counseling, programs, and events, The Office of Career Pathways helps to guide students and alumni towards a meaningful and purpose-driven career.

Manhattan offers a multitude of programs and degrees within its 6 schools.

- The O'Malley School of Business
- School of Continuing & Professional Studies
- School of Education & Health
- School of Engineering
- School of Liberal Arts
- School of Science

#### **SERVICES FOR EMPLOYERS:**

The Center for Career Development works with employers to assist them in hiring our students for jobs and internships.

*Handshake is a career platform that allows employers to:*

**Post jobs and internships on our Handshake database**

**Participate in career fairs**

**Conduct on-campus interviews**

#### **KEY CONTACTS:**

**Rachel Cirelli**

*Director, Career Development*

rcirelli01@manhattan.edu

#### **WEBSITE:**

[www.manhattan.edu](http://www.manhattan.edu)



## Overview:

**Manhattanville College is an independent, co-educational liberal arts institution dedicated to academic excellence, and social and civic action. Founded in 1841, the College offers more than 50 undergraduate areas of study in the arts and sciences, as well as graduate programs in education, business, and creative writing. Manhattanville prepares students to be ethical and socially responsible leaders in a global community.**

# corporate partnerships



**Manhattanville**  
**COLLEGE®**

## Innovative Programs and Initiatives:

The Center for Design Thinking is a central hub supporting the growth and implementation of design thinking across the Manhattanville campus. Our approach promotes empathy, collaboration, creativity, action and iteration, and the value of curiosity. These skills are best applied to tackling real, complex, and unscripted problems that have no known solutions, also known as “wicked problems.” Through curricular and co-curricular activities, students have opportunities to experience and practice the process and mindsets of design thinking. From the FabLab, where students can engage in the practice and art of making, to workshops, where students can get a taste of design thinking, to full courses, where students learn to tackle real world challenges, the Center for Design Thinking offers many active learning experiences to grow design thinkers ready to tackle 21st century problems.

Working with community stakeholders to solve real problems in line with the mission and goals of a Manhattanville education, students are empowered to enact change. Through partnerships with our Mary T. Clark Center for Religion and Social Justice and our Center for Career Development, students take their knowledge and skills of design thinking and apply that learning to creative problem-solving with community partners. The Center for Design Thinking supports a problem-based learning education at Manhattanville so that our students learn to use design thinking to become positive, creative changemakers both on campus and off.

### SERVICES FOR EMPLOYERS:

Whether you have worked with Manhattanville before, or are new to hiring college students for part/full-time employment - and/or internships, we welcome you to connect with us to learn more. Come and learn all about what we are doing to help you, and prepare our students for life outside of college.

**Employer career chats**

**Information sessions**

**Social media takeover**

**Career fairs**

**On-campus interviews**

**Networking events**

**Posting job and internship opportunities**

### CAREER SERVICES:

**Meghan Makarczuk**

*Director, Center for Career Development*

Meghan.Makarczuk@mville.edu

914-323-5484

### DESIGN THINKING CONTACT:

**Dr. Alison S. Carson**

*Associate Provost for Academic Innovation and Design Thinking*

Alison.Carson@mville.edu

### WEBSITE:

[www.mville.edu](http://www.mville.edu)

## Overview:

**Mercy College is an independent, coeducational college that offers more than 100 undergraduate and graduate degree and certificate programs within five schools: business, education, health and natural sciences, liberal arts and social and behavioral sciences. We offer campuses in Dobbs Ferry, Bronx, Manhattan, and Online.**

# innovative programs



Mercy College is committed to providing motivated students the opportunity to transform their lives through higher education by offering liberal arts and professional programs in personalized and high quality learning environments, thus preparing students to embark on rewarding careers, to continue learning throughout their lives and to act ethically and responsibly in a changing world. Mercy College is recognized by the White House as a “Bright Spot in Hispanic Education,” by the U.S. Department of Education as a Hispanic Serving Institution, is designated by the U.S. Department of Veterans Affairs as a “Yellow Ribbon School” and is consistently recognized as one of the top schools for veterans and their families.

## Innovative Programs and Initiatives:

- PACT Program: Mercy College offers a personalized learning experience that includes the College’s Personalized Achievement Contract (PACT) program, a nationally-recognized mentoring program for students
- EPIC Career Program: a career-readiness program (Explore. Prepare. Implement. Career Launch.) that embeds career curriculum modules into syllabi as required homework assignments. These modules build competencies such as critical thinking and writing, and educate and prepare students in career areas such as resume writing, professional etiquette, and interview skills
- Internship Grant Program: \$1,500 internship grants are available to address financial barriers and assist undergraduate students in completing unpaid internships for credit
- Industry-based Career Community Model: personalized, industry-based career education, resources, and coaching are available to students; this includes the promotion of relevant employer opportunities

### SERVICES FOR EMPLOYERS:

**Employer Relations:** Employer Relations works directly with employers to address undergraduate talent requirements for internship and entry-level opportunities. They collaborate with faculty on employer opportunities, requirements, and feedback, and raise the profile of employer opportunities with students.

**Recruitment Opportunities:** Host employers on our campuses (Dobbs Ferry, Bronx, Manhattan, and Online) to recruit students.

**Employer Treks:** Bring students to employer sites to network, tour facilities, raise the profile of the organizations and their opportunities, etc.

**Campus/Classroom Visits:** Partner with deans and faculty to host organization leaders on campus, in classrooms, and virtually to speak on required skills/ trends/ workforce needs, today and in the future.

**CAREER WEBSITE:** <https://career.mercy.edu/>

### KEY CONTACT:

**Sara Shepherd**  
*Interim Director, Employer Relations*  
sshepherd1@mercy.edu  
914-674-7565

### CAREER SERVICES CONTACT:

**Lyn Leis**  
*Interim Director, Career Education*  
lleis@mercy.edu  
914-674-7802

### WEBSITE:

[www.mercy.edu](http://www.mercy.edu)



# recognized leader



# MONROE COLLEGE

## Overview:

Founded in 1933, Monroe College is a recognized leader in urban and international education. The college is proud of its innovative programs to increase college access, affordability, and completion outcomes, especially among first-generation students. Monroe educates close to 8,000 students each year, offering certificate, associate, bachelor's, and master's degree programs from campuses in the Bronx, New Rochelle, and St. Lucia. Many of the college's degree programs may also be pursued online. Programs are offered through seven academic schools, including the Schools of allied health professions, business and accounting, criminal justice, education, hospitality management and the Culinary Institute of New York (CINY), information technology, and nursing, as well as through King Graduate School. Liberal arts and continuing education programs are also available.

## Innovative Programs and Initiatives:

In 2007, Monroe launched an innovative new program called the Corporate Partnership Program that has proven to be of great interest to local employers and their employees alike. It gives companies and organizations wonderful access to the college -- to find interns, find employees, to network, attend job fairs, and even participate in career panels and workshops, while also providing their staff members with an educational grant that makes going to college at Monroe – whether for a first or second degree – much more appealing and affordable.

### SERVICES FOR EMPLOYERS:

The college hosts many events throughout the year to help local employers connect with our diverse population of more than 7,000 students and 30,000 alumni.

Chief among them:

**Information sessions**

**Job and internship fairs**

**On-campus recruiting**

**Online recruiting**

**Internships**

**Employer literature displays**

### KEY CONTACT:

**Mr. Emerson Phillips**

*Dean of Adult Enrollment*

[ephillips@monroecollege.edu](mailto:ephillips@monroecollege.edu)

914-740-6478

434 Main Street

New Rochelle, NY 10801

### CAREER SERVICES:

**Ms. Pamela DellaPorta**

*Vice President, Corporate & Community Outreach*

[pdellaporta@monroecollege.edu](mailto:pdellaporta@monroecollege.edu)

646-393-8265

434 Main Street

New Rochelle, NY 10801

### WEBSITE:

[www.monroecollege.edu](http://www.monroecollege.edu)

## Overview:

Founded in 1860, New York Medical College (NYMC) is a health sciences college located on a 54-acre campus in Valhalla. Comprised of five schools on its campus—the School of Medicine (SOM), the Graduate School of Basic Medical Sciences (GSBMS), the School of Health Sciences and Practice (SHSP), the Touro College of Dental Medicine (TCDM) at NYMC, and the Touro College School of Health Sciences' nursing program at NYMC—NYMC educates physicians, scientists, public health specialists and other healthcare professionals.

# professional preparation



## Innovative programs and initiatives:

The SOM offers M.D. degrees and graduate medical education residency and fellowship programs, the GSBMS grants Ph.D. and M.S., the SHSP offers M.S., M.P.H., Dr. P.H., D.P.T. degrees as well as certificate programs, TCDM confers D.D.S degrees and the nursing program is a R.N. to B.S. degree program.

The BSM Program is part of the Professional Science Master's (PSM) initiative designed to provide workforce-oriented master's degrees in the fields of science and mathematics. The SHSP offers M.P.H. degrees in environmental health science, health policy and management, health behavior and community health, and epidemiology, a Doctor of Physical therapy (D.P.T) degree as well as M.S. degrees in biostatistics, speech-language pathology and bioethics which addresses the ethical dilemmas in health care likely to remain on the forefront for the foreseeable future with an increased demand for bioethics professionals. Classes are scheduled in the evening to accommodate working students and are available online. The Center for Disaster Medicine in the SHSP conducts interdisciplinary research, training, technical assistance, and educational activities related to emergency preparedness for disasters, terrorism and public health emergencies.

### RECRUITMENT OPPORTUNITIES:

- Posting job and internship opportunities and applied learning experiences
- Faculty advisors are available to students for career planning
- Campus/classroom visits: Partner with deans and faculty to host organization leaders on campus, in classrooms, and virtually to speak on required skills/trends/workforce needs.

### KEY CONTACT:

**Jennifer Riekert, M.B.A.**

*Vice President, Communications  
and Strategic Initiatives*

jennifer\_riekert@nymc.edu 914-594-4536

40 Sunshine Cottage Road  
Valhalla, NY 10595

### SCHOOL OF MEDICINE

*COMPASS Program*

*Office of Medical Student Affairs*

msastaff@nymc.edu 914-594-4498

### GRADUATE SCHOOL OF BASIC MEDICAL SCIENCES

**Catherine Ashton Yankou, MPH**

*Graduate Recruitment & Advisement*

catherine\_yankou@nymc.edu 914-594-3484

### SCHOOL OF HEALTH SCIENCES AND PRACTICE

**Amy Ansehl, D.N.P., RN, FNP-BC, SHSP**

*SHSP Associate Dean for Student Experience*

Amy\_Ansehl@nymc.edu 914-594-4947

### WEBSITE:

[www.nymc.edu](http://www.nymc.edu)

## Overview:

**At the core of a Pace education is a strong foundation in the liberal arts and sciences with an emphasis on the combination of theory and practice.**

**Explore our complete list of more than 100 undergraduate majors and minors and 75 graduate programs at [www.pace.edu](http://www.pace.edu).**

# strong foundation



## Career Services

Founded as a one-room accounting school in 1906, Pace has grown to three campuses in New York City and Westchester County, New York, and enrolls more than 13,000 students in bachelor's, master's, and doctoral programs in more than 150 majors and programs. Its six schools and colleges—the College of Health Professions, Dyson College of Arts and Sciences, Elisabeth Haub School of Law, Lubin School of Business, School of Education, and Seidenberg School of Computer Science and Information Systems—offer a variety of courses in business, health care, computer science, humanities, education, science, law, the arts, and more.

## Innovative Programs and Initiatives:

The Pace Path is our innovative program for student success. By combining Pace's strong academics with internships, clinical placements, student teaching experiences, research opportunities, and other resume-building experiences, the Pace Path helps our students to become the best version of themselves.

To learn more: [www.pace.edu/pace-path/what-is-the-pace-path](http://www.pace.edu/pace-path/what-is-the-pace-path).

Pace Career Services is committed to helping every student find a great job and build the foundation of a successful career -- no matter who they are, what they're majoring in, or who they know. We pride ourselves on being high-touch, high-tech, providing service to our students and employer partners. Contact us to learn more!

### SERVICES FOR EMPLOYERS:

**Post a Job or Internship** – It's easy to post an internship or entry level job at Pace (and it's free!)

**On-Campus Interviews** – In one day on campus, you will get to interview a pool of candidates you preselected.

**Employer Spotlights** – A dedicated hour to share your unique brand story with Pace students.

**Employer Road Trips** – We bring our students to you to learn about your brand and opportunities.

**Employer Tabling** – Set up outside high traffic student areas on campus to meet our students.

**Career Fairs** – Join us to gain access to a diverse selection of bachelor and master level students.

**Pace's Affinity Groups** – Achieve your company's diversity and inclusion goals by recruiting at Pace.

**Pace Athletes** – Hiring Pace athletes is a great call! All of Pace's athletes are on our Pleasantville campus.

**Pace Veterans** – Veterans have the skills your organization needs.

### KEY CONTACT:

**Phyllis Mooney**  
*Executive Director*

212-346-1950 | [pmooney@pace.edu](mailto:pmooney@pace.edu)  
41 Park Row, New York, NY 10038

### CAREER SERVICES CONTACT:

**Paula King**  
*Director, Career Services*

914-773-3415 | [pkings@pace.edu](mailto:pkings@pace.edu)  
861 Bedford Road, Pleasantville, NY 10570

### WEBSITE:

[www.pace.edu](http://www.pace.edu)

## Overview:

**Putnam | Northern Westchester**

**BOCES is a collaborative of 18 component school districts that provides educational opportunities and supportive services that our individual districts are unable to offer as effectively and economically on their own.**

A man in a blue shirt is standing at the front of a meeting room, holding a remote and looking up at a screen. Several people are seated at tables in the foreground, facing him. The room has large windows and a modern aesthetic.

# supportive services



## Innovative Programs and Initiatives:

In Special Education, we open new possibilities in self-sufficiency and educational success for students with a wide array of social, emotional, learning and medical needs.

Our Career and Technical Education Center offers more than 40 programs to middle and high school students, including Career Academies that integrate academics with technical training. We also teach thousands of adults who are seeking or changing careers, learning English or pursuing a delayed high school education.

Our Curriculum Center expands educators' horizons through its cutting-edge professional development programs in instruction, assessment, data analysis and locally developed, state-of-the-art curriculum. Our Professional Learning Division, which includes the Curriculum Center as well as the Center for Educational Leadership, the Guidance and Child Study Center, Regional Safety, Educational Technology and the Regional Partnership Center, provides professional development and degree programs, both in person and virtually, for educators and leaders in partnership with several prestigious institutions of higher learning. OLAS, our online application service, serves more than 170,000 educators and over 500 districts across the state. Our mission—Service and Innovation Through Partnership—guides and informs everything we do as we strive to be a BOCES of the highest quality.

### KEY CONTACT:

**Catherine Balestrieri**

*Director of CTE*

914-248-2452

[cbalestrieri@pnwboces.org](mailto:cbalestrieri@pnwboces.org)

**Alyson Trudeau**

*Coordinator of Adult Education*

914-248-2408

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**Melissa Crea**

*Work Based Learning Coordinator*

914-248-2648

[mcrea@pnwboces.org](mailto:mcrea@pnwboces.org)

**Jennifer Drapala**

*Work Based Learning Coordinator*

914-248-2699

[jdrapala@pnwboces.org](mailto:jdrapala@pnwboces.org)

### ONLINE JOB BOARD:

[collegcentral.com/pnwboces](http://collegcentral.com/pnwboces)

### WEBSITE:

[pnwboces.org](http://pnwboces.org)

## Overview:

**Purchase College, SUNY was designed to create a learning community combining conservatory programs in the visual and performing arts with rigorous studies in the liberal arts and sciences. Selected in the *Fiske Guide to Colleges Best Buys of 2022*, Purchase College is one of only 10 public colleges on the list, chosen by the editors for offering “outstanding educational value as determined by academic quality in relation to the net cost of attendance.”**

# progressive services





## Innovative Programs and Initiatives:

The Purchase College Career Development Center provides employers with an individualized approach to employer services. These services are designed to provide employers with a diverse, talented, and exceptionally innovative pool of students and graduates to meet their hiring, internship, or project needs. We are pleased to offer your organization an opportunity to create partnerships and connections with our students and alumni through recruiting on campus and posting your opportunities for free on our customized on-line system.

The Purchase College Academic Internship Program allows students to gain academic credit for their internship experiences with local, regional and national employers. This program allows students to apply learning while further developing professional skills and competencies in addition to exploring their career interests. Employers often seek Purchase student interns as a way of supporting their organizations' project needs, finding "future stars", while providing undergraduates with an exceptional learning experience in their industry of interest.

Purchase's Continuing Education programs ([www.purchase.edu/professional-certificates](http://www.purchase.edu/professional-certificates)) offers professional certificates in interior design, collecting fine arts, and appraisal studies in partnership with the American Society of Appraisers (ASA).

### SERVICES FOR EMPLOYERS:

**Free Job & Internship Posting on Purchase JobScore**  
**Job & Internship Fair**  
**Employer Information sessions**  
**Special Resume Collections**  
**Employer/Alumni Panels**  
**Employer Expertise Talks**  
**On-Campus Interviewing**

<https://www.purchase.edu/offices/career-development/for-employers/>

### KEY CONTACT:

**Kelly Jackson**  
*Director of Intergenerational Learning and Continuing Education*  
conted@purchase.edu 914-251-6500  
735 Anderson Hill Road  
Purchase, NY 10577

### CAREER SERVICES CONTACT:

**Wendy Morosoff**  
*Director*  
wendy.morosoff@purchase.edu 914-251-6370

**Jessica Mazzia**  
*Associate Director*  
jessica.mazzia@purchase.edu 914-251-6375  
735 Anderson Hill Road  
Purchase, NY 10577

### WEBSITE:

[www.purchase.edu](http://www.purchase.edu)

## Overview:

For nearly 60 years, Rockland BOCES has delivered educational programs for students with special needs, teens interested in career and technical training, adult learners preparing for new job opportunities and educators seeking to upgrade their professional skills. Our mission is to provide high-quality shared educational, administrative and technical services that enable component school districts to develop the capacity in their student and adult learners to achieve higher standards of performance.

# technical services





Rockland Adult and Community Education (RACE) provides customized, results-oriented training for local businesses, large and small. RACE curriculum is aligned with in-demand occupations in the Lower Hudson Valley in response to the needs of local employers. By aligning adult programs with regional business and industry demands, Rockland BOCES serves as an economic engine that helps to drive the local economy.

## Innovative Programs and Initiatives:

### **Career Training**

Hands-on classroom and/or internship experience  
Industry certifications  
Tuition assistance/payment plans  
Average course length= 6 months

### **Bridge to Careers**

Helps students improve their reading, writing, and math skills for entrance into TASC prep or Career Training classes  
Career exploration, resume writing, and interviewing skills  
Case management for students throughout and after program

### **English for Speakers of Other Languages**

To improve reading, speaking, writing, and listening  
Continuum of proficiency levels  
Multiple locations throughout the county

### **TASC Preparation**

Aligned with the NYS Common Core Standards  
Passing NYS Regents test can count toward your diploma  
Multiple locations throughout the county

### **SERVICES FOR EMPLOYERS:**

**Career Counseling**  
**Customized Incumbent Worker Training**  
**Employment Readiness Training**  
**Internship Agreements with Employers**  
**Job Placement**  
**Career Fairs**

*<https://www.purchase.edu/offices/career-development/for-employers/>*

### **KEY CONTACT:**

**Christopher D'Ambrese**  
*Executive Director of Adult and Continuing Education*

(845) 348-3500 ext. 3528  
cdambrese@rboces.org  
131 North Midland Avenue  
Nyack, NY 10960

### **WEBSITE:**

[www.rocklandboces.org](http://www.rocklandboces.org)

## Overview:

**Founded in 1959, Rockland Community College serves as an education, cultural and workforce development resource for the region, with sites in Haverstraw, Orangeburg, and Nyack, in addition to the main campus in Suffern. The College offers a safe, supportive learning environment for thousands of students from diverse backgrounds who appreciate small class sizes and personal attention from a distinguished, award-winning faculty that includes Fulbright scholars and SUNY Distinguished Professors.**

**real world  
ready**



STATE UNIVERSITY OF NEW YORK

## Innovative Programs and Initiatives:

Rockland Community College is dedicated to educating students to be “Real World Ready!” RCC’s Job Placement Office, part of the Student Success Team at the College, is committed to tailoring its programs to meet the needs of every company and organization, and welcomes conversations with regional employers about how to best partner together. The Office is also committed to preparing students and providing them with the tools they need, in addition to their classroom experiences, to excel in the workplace.

The Office hosts an Annual Job Fair to connect students, alumni and community members with employers. Employers who participate in the Job Fair have the opportunity to advertise openings for part-time, full-time, entry-level and professional positions, and engage with prospective employees at various levels for meet-and-greets and interviews. All RCC students are strongly encouraged to take advantage of the career services offerings and programming as part of their overall college experience. The Student Success Team offers an extensive workshop series on Career Essentials and Workplace Readiness. This series leads to digital badging and micro credentialing, helping students both obtain and maintain employment across various industries. The College is also developing a robust for-credit micro-credentialing program, including options for baking and food preparation, which will prepare students for the workforce, and can be counted as credit toward associate’s degrees.

### **SERVICES FOR EMPLOYERS:**

**Job Postings through JobNet**  
**Internship Opportunities**  
**Information Sessions**  
**Interview Coordination Assistance**

*[sunyrockland.edu/employers](http://sunyrockland.edu/employers)*

### **KEY CONTACT:**

**Audrey Green-Hill**  
*Outreach and Placement Coordinator*  
845-574-4538  
[agreenhi@sunyrockland.edu](mailto:agreenhi@sunyrockland.edu)

### **WEBSITE:**

[www.sunyrockland.edu](http://www.sunyrockland.edu)

## Overview:

**As Rockland County's employment One-Stop, Rockland Works is committed to helping individuals reach their career goals. Whether you are a jobseeker or employer, Rockland Works can assist you with your employment needs. We help jobseekers develop the skills they need to gain sustainable employment, while matching local business with qualified job candidates. All services are offered free of charge through the Workforce Innovation and Opportunity Act.**

# sustainable employment



## Employer Services

Career Center staff will help you:

- Save time and money on staffing and training
- Speed up your recruitment and selection process
- Fill vacant positions with qualified job seekers
- Utilize Career Center job listing system to identify trends and demand occupations

## Job Seeker Services

Career Center staff will help you:

- Conduct your job search using up-to-date labor market information
- Build your employment portfolio including resume, cover letter, and interview skills
- Obtain paid internship and on-the-job training experiences
- Utilize Career Center resource room

## Additional Services Include

- Basic computer training
- Career-related instructor-led workshops
- Training funds for skills upgrade or career transition for qualified candidates
- Access to computers with internet, fax machine, phone, and copier

### KEY CONTACT:

**Stephanie Compasso, PhD**

*Director, Rockland Works*

scompasso@rboces.org

845-770-2900 ext. 3530

### EMPLOYER CONTACT:

**Manuel Juarez**

*Coordinator of Business Services*

mjuarez@rboces.org

845-770-2900 ext. 3524

### ALL ONE-STOP CAREER CENTER SERVICES ARE CONVENIENTLY LOCATED AT:

Rockland BOCES Educational

Resource Center

131 North Midland Avenue

Nyack, NY 10960

### WEBSITE:

[rocklandworks.org](http://rocklandworks.org)

## Overview:

Since SOUTHERN WESTCHESTER BOCES (SWBOCES) was founded in 1948, it has had a strong reputation in Westchester County of living its mission of supporting the work being done in communities by providing services that communities are not able to provide for themselves. The Center for Adult & Community Services (CACS) at SWBOCES collaborates with a network of community agencies and businesses in its commitment to this mission and continues to foster relationships that strengthen partnerships with businesses as well as the pipeline for participants to achieve their educational training and employment goals.

# community collaboration





## Innovative Programs and Initiatives:

SWBOCES Center for Adult & Community Services is uniquely positioned as it houses both Adult Literacy Programs and Workforce Development Training programs. Each year we train and educate three to five thousand participants. Cross promoting our Workforce Development Training programs and Adult Literacy Programs, we have a large and diverse pool of students.

Adult Literacy Programs are focused on English as a Second Language, Citizenship Test Preparation and High School Equivalency Attainment. Adult Literacy Programs are offered in dozens of community locations to reduce barriers to participation. Programs are offered in conjunction with Westchester Community College to create an inroad to higher education for those who wish to attend college.

Workforce Development programs are focused on job training in high demand fields as identified by the Local Workforce Development Board. SWBOCES is a state approved Eligible Training Provider for job training. Classes are offered in site specific locations where the industry needs are addressed. Examples include auto mechanics, autobody, HVAC and Welding that require equipment and space in specifically designed shops. We offer a variety of healthcare training programs that prepare individuals for nationally recognized certification in the healthcare field. Currently offering Patient Care, EKG and Phlebotomy Technician training, we also prepare students to enter the field as Clinical Medical Assistants and Medical Administrative Assistants. We customize training for employers and organizations and always seek ways to be supportive and innovative in our practices.

### **SERVICES FOR EMPLOYERS:**

**Connect employers to current students in specific fields, through classroom visits**  
**Employment Opportunities posted on website**  
**Employment Opportunities sent directly to current and former students**  
**On- demand job fairs**  
**Customized training based on needs of employer**

### **KEY CONTACTS:**

#### **Center for Adult & Community Services**

##### **Tracy Racicot**

*Director*

450 Mamaroneck Avenue, Harrison, NY 10528  
(914) 592-0849  
tracicot@swboces.org

##### **Betsy Evans**

*Workforce Development Training Coordinator*

65 Grasslands Road, Valhalla, NY 10595  
914.592.0849  
elevans@swboces.org

#### **Center for Adult & Community Services, Adult Literacy Center**

##### **Maria Guerrero**

*Supervisor*

50 Washington Avenue, New Rochelle, NY 10801  
(914) 637-1936  
mguerrero@swboces.org

### **WEBSITE:**

<https://adulted.swboces.org/>

## Overview:

**St. Thomas Aquinas College (STAC) offers more than 100 majors, minors and specializations in the School of Arts and Sciences, the School of Business and the School of Education. Through the support of our dedicated faculty and administration, and our career development services, our graduates join the ranks of our successful alumni, pursuing masters and doctoral degrees, as well as embarking on challenging and rewarding careers.**

A photograph of a man in a pink shirt and striped tie standing and smiling while talking to two other men seated at a table. The man standing is holding a yellow pen. The seated men are looking at him and holding papers. The background is a bright, modern office or meeting room with large windows.

# dedicated faculty



You'll find St. Thomas Aquinas College alumni at Fortune 500 companies, in the region's top medical facilities, teaching tomorrow's leaders in classrooms, or working in federal agencies, professional sport organizations, and many other professions.

## Services for Employers:

The Career Center-STAC Your Future enjoys working with representatives from all employment sectors—private, public, education, and non-profit—who recruit on campus for internships, part-time and full-time job opportunities. We offer a full range of services to advance the recruiting relationship between employers and students. Some of our services include a resume referral program, employer information sessions, career fairs, and on-campus interviewing and recruiting. We look forward to speaking with you about ways that we can help you meet your recruiting goals.

Spartan Jobs is a one-stop resource for job postings within the STAC student and alumni network. Login to list employment and/or internship opportunities. STAC students and alumni can access these opportunities and apply to your organization directly.

### CAREER SERVICES CONTACT:

**Maureen Mulhern**

*Director*

[mmulhern@stac.edu](mailto:mmulhern@stac.edu)

845-398-4067

### THE CAREER CENTER-

### STAC YOUR FUTURE

**Mrs. Shannon Hargrove**

*Director of Experiential Learning*

[shargrov@stac.edu](mailto:shargrov@stac.edu)

845.398.4133

### WEBSITE:

[www.stac.edu](http://www.stac.edu)



# workplace advancement



## Overview:

Westchester Community College (State University of New York) offers more than 60 associate and certificate programs preparing individuals to enter or advance in the workplace and transfer to earn bachelor's and advanced degrees. In addition, the college offers workforce training leading to industry recognized credentials and licensures. The Division of Workforce Development and Community Education also delivers customized training for businesses and English as a Second Language. The college is located in Valhalla, NY, with extension centers throughout the county in Peekskill, Ossining, Mount Vernon and Yonkers. The newest location is the White Plains Education and Training Center - delivering short term workforce training that prepares residents for entry or advancement in the workplace.

## Innovative Programs and Initiatives:

The Professional Development Center at WCC offers corporate training, employee development training, and a certification center for assessments of industry recognized credentials. Training and education includes: Frontline employee development, leadership development, business process improvement, customer experience, information technology, healthcare, advanced manufacturing, safety and corporate compliance, english as a second language in the workplace. Contact [PDC@sunywcc.edu](mailto:PDC@sunywcc.edu) or call 914-606-6598. <https://www.sunywcc.edu/continuing-ed/pdc/>

### SERVICES FOR EMPLOYERS:

#### Job boards

#### Career and job fairs

#### Specialized outreach customized for employers needs

[www.sunywcc.edu/career](http://www.sunywcc.edu/career):

Westchester Community College  
Career Services Website

### KEY CONTACT:

#### Teresita Wisell

*Vice President, Workforce Development*

[tere.wisell@sunywcc.edu](mailto:tere.wisell@sunywcc.edu)

914-606-6585

Westchester Community College  
75 Grasslands Road  
Valhalla, NY 10605

### CAREER SERVICES:

#### Gelaine Williams

*Coordinator, Career Services  
Center for Academic Counseling  
and Student Success*

[gelaine.williams@sunywcc.edu](mailto:gelaine.williams@sunywcc.edu)

914-606-6727

Westchester Community College  
75 Grasslands Road  
Valhalla, NY 10605

### WEBSITE:

[www.sunywcc.edu](http://www.sunywcc.edu)



# cultivated partnerships



## Westchester-Putnam Career Center Network

A proud partner of the **americanjobcenter** network

## Innovative Programs and Initiatives:

The Westchester-Putnam Career Center Network (WPCCN) includes 4 career centers—White Plains, Mt. Vernon, and Peekskill in Westchester County and Carmel in Putnam County, which provide programs and services to both job seekers and employers at no cost. Partnerships are cultivated with educational institutions to create career pathways that reflect the hiring and training needs of local businesses. Training dollars are available for employers to hire and train new employees or to upskill existing staff as work requirements change and evolve. Employers can also participate in virtual and sector-specific job fairs.

The Westchester-Putnam Workforce Development Board (WPWDB)—which is comprised of leaders and staff of state and county government agencies, non-profits, public education, and the private sector—provides policy direction and program oversight to the Career Centers and workforce development and grant programs.

### **SERVICES FOR EMPLOYERS:**

#### **Job Matching:**

**Referrals of qualified job seekers to area businesses**

#### **Targeted job fairs:**

**Virtual or on-site opportunities available**

#### **On-the-Job Training:**

**Subsidies and training for new hires**

#### **Customized Incumbent Worker Training:**

**Subsidies and training for new hires**

### **EMPLOYMENT & BUSINESS**

#### **SERVICES TEAM:**

**Linda McKenzie Daugherty**

[lqmj@westchestergov.com](mailto:lqmj@westchestergov.com)

#### **WEBSITE:**

[westchesterputnamonestop.com](http://westchesterputnamonestop.com)

# FOR EMPLOYEES

## Child Care

**Child Care Council of Westchester (CCCW)** is a not-for-profit organization that champions healthy development of children, families and our community by promoting quality early care and education. They serve as a one-stop shop for child care resources, referrals and information for parents and employers.

### PARENT RESOURCES:

<https://www.childcarewestchester.org/services/parents>

## Housing

**The Housing Action Council** is a regional not-for-profit organization dedicated to expanding housing opportunities for low- and moderate-income households throughout Westchester, Rockland, Putnam, and New York counties and other parts of the Hudson Valley Region. HAC provides comprehensive home ownership and home improvement counseling services and resources.

**WEBSITE:** <https://www.housingactioncouncil.org/>

## Mental Health Services

**The Westchester County Department of Community Mental Health** coordinates services for individuals - and their families - with mental illness, developmental/intellectual disabilities and substance use disorders. They have an online resource directory to help residents and professionals locate the many and varied mental health resources in Westchester County.

### WEBSITE:

<https://dcmhservices.westchestergov.com/DCMHservices/>

## Transportation

**The Bee-Line** is Westchester County's bus system and provides convenient service connecting residents to jobs, school, recreation, shopping and other regional transportation services. Many Westchester County residences and workplaces are within walking distance to a Bee-Line bus route, making the bus both close and convenient.

For those with special needs, the County offers ParaTransit transportation. Under the Americans with Disabilities Act (ADA), disability alone does not qualify a person to ride the ParaTransit system. A person must be functionally unable to use the fixed-route regular Bee-Line service.

**WEBSITE:** <https://transportation.westchestergov.com/>

## Other Nonprofit Service Providers

**Nonprofit Westchester** works with hundreds of organizations to meet the needs of individuals and communities.

**WEBSITE:** <https://www.npwestchester.org/>

**United Way of the Hudson Valley** operates phone support at 2-1-1 to help individuals and families seeking services to community-based organizations and government agencies.

**WEBSITE:** <http://www.hudson211.org/cms/>



# FOR EMPLOYERS

## “The Catalyst” Westchester County Economic Development

The Catalyst/Westchester County Economic Development has many programs from Element 46 to Industrial Development Agency to Local Development Corporation designed to help individuals, businesses and not-for-profit organizations. The Catalyst also now has industry desks for four priority sectors: bioscience, advanced manufacturing, technology and clean energy.

**WEBSITE:** <https://westchestercatalyst.com/work/>

## U.S. Department of Labor

The US Dept. of Labor’s Employment and Training Administration division offers federal incentives, tax credits, training assistance, grant opportunities and other resources for businesses.

**WEBSITE:** <https://www.dol.gov/agencies/eta/employers>

## New York State Empire State Development

Empire State Development (ESD) economic development agency provides tax-based job creation and training incentives, operational support, growth support and innovation development resources. They also have grant opportunities.

**WEBSITE:** <https://esd.ny.gov/>

## New York State Education Department

State Education Department (SED) and their ACCES-VR program works with individuals with disabilities and employers seeking talent. The Business Relations Team helps place over 13,000 people a year in jobs throughout New York.

**WEBSITE:** <http://www.acces.nysed.gov/vr>

## New York State Department of Labor

The NYS Dept. of Labor (NYSDOL) offers many no cost recruitment services, hiring incentives, consulting services, apprenticeship programs, layoff avoidance programs and more. They also have a regional business services representative and grant opportunities.

**WEBSITE:** <https://dol.ny.gov/services-businesses>

## U.S. Small Business Administration

The U.S. Small Business Administration (SBA) agency offers comprehensive funding programs, management services, free online training courses and much more. SCORE, Small Business Development Center and Women’s Enterprise Development Center are part of SBA.

**WEBSITE:** <https://www.sba.gov/>



# FOR EMPLOYERS & EMPLOYEES

## Volunteer Opportunities

**Volunteer New York!**'s core mission is to inspire, mobilize, and equip individuals and groups to take positive action to address pressing challenges, support nonprofits and strengthen the quality of life in our community.

**WEBSITE:** <https://www.volunteernewyork.org/>

## JOIN US

Membership in the Westchester County Association is one of the best investments you'll make for your business. When you join the WCA, you gain the full force of our formidable and proven advocacy infrastructure, working to advance your interests. You benefit from our relationships, our experience and our expertise across a full range of services designed to achieve our members' business objectives.

Visit [westchester.org/member-benefits](http://westchester.org/member-benefits) for more information or contact Melissa Luzzi, [mluzzi@westchester.org](mailto:mluzzi@westchester.org), 914.948.1860

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Westchester County Association  
Drives Economic Development  
and Advocacy in Westchester and  
the Hudson Valley Region

- ADVOCATING** for our Members
- PROMOTING** Community Engagement
- ADVANCING** Smart Growth Policies
- STIMULATING** New Business
- DEVELOPING** Strong Connections
- CONVENING** Thought Leaders and Stakeholders

*For membership information*

**CONTACT MELISSA M. LUZZI  
AT [MLUZZI@WESTCHESTER.ORG](mailto:MLUZZI@WESTCHESTER.ORG)**



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